

1                                   **IN THE MUNICIPAL COURT OF THE CITY OF RENO**  
2                                   **COUNTY OF WASHOE, STATE OF NEVADA**

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6                                   **FILED**  
7                                   **JUL - 7 2022**  
8                                   By  **Reno Municipal Court**  
9                                   Deputy Clerk

6   IN THE MATTER OF THE DUTIES OF  
7   PRO TEMPORE JUDGES IN DEPARTMENT 3  
8   \_\_\_\_\_ /

9                                   **ADMINISTRATIVE ORDER 2022-01**

10                               **WHEREAS**, the Court has certain inherent powers as a co-equal but separate branch  
11   of government to administer its own procedures and manage its own affairs, including making  
12   rules and carrying out such incidental powers as are reasonable and necessary for the  
13   administration of justice, *Halverson v. Hardcastle*, 123 Nev. 245, 261, 163 P.3d 428, 439-40  
14   (2007); and

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16                               **WHEREAS**, The Honorable Dorothy Nash Holmes, Presiding Judge in Department 3  
17   of this Court, will preside over her last court session on June 30, 2022 and is, thereafter,  
18   taking leave to handle personal matters effective July 15, 2022 necessitating that her court  
19   duties be handled by one or more Pro Tempore (Pro Tem) Judges until after the November  
20   General Election when a new Presiding Judge is sworn into office; and

21                               **WHEREAS**, Rule 2 (A) of the Reno Municipal Court Rules of Practice permits Pro  
22   Tempore Judges only to decide motions and matters incidental to a specific assigned docket  
23   said Pro Tem Judge is temporarily covering for the Presiding Judge on a given day; and

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25                               **WHEREAS**, this Court finds it necessary to make a short-term exception to that rule  
26   for any Pro Tem Judges who will cover Department 3 in the interim after Judge Holmes'  
27   retirement and the swearing in of a new judge; now therefore,

28                               **WHEREAS**, any Pro Tem Judge assigned to Department 3 in the absence of Judge

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Holmes shall be subject to a temporary exemption to R.M.C.R. Rule 2 (A) and is hereby authorized to exercise full jurisdiction over all cases and matters in Department 3 by reviewing, addressing and resolving all motions, warrant requests, and regular judicial functions of a Presiding Judge, as well as Specialty Court matters and hearings, until a new elected judge is sworn in for Department 3 in November, 2022, at which time this Administrative Order shall end.

**IT IS SO ORDERED.**

Dated this 7<sup>th</sup> of July, 2022.

  
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SHELLY T. O'NEILL  
CHIEF JUDGE

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**CERTIFICATE OF SERVICE**

Pursuant to NRCF 5(b), I certify that I am an employee of the Reno Municipal Court, Reno, Nevada, and that on this date I served a true and correct copy of the foregoing document, **ADMINISTRATIVE ORDER 2022-01** on the party(ies) set forth below:

\_\_\_\_\_ Placing said document in a sealed envelope placed for collecting and mailing in the United States mail, at Reno, Nevada, postage prepaid, following ordinary business practices.

  X   Electronic mail:

- [rmcmanagers@reno.gov](mailto:rmcmanagers@reno.gov)
- [sotoj@reno.gov](mailto:sotoj@reno.gov)
- [dbalaam@washoecounty.us](mailto:dbalaam@washoecounty.us)
- [jtrevino@washoeschools.net](mailto:jtrevino@washoeschools.net)
- [rflocchini@tmcc.edu](mailto:rflocchini@tmcc.edu)
- [tddrenwick@police.unr.edu](mailto:tddrenwick@police.unr.edu)
- [lavansino@reno.gov](mailto:lavansino@reno.gov)
- [ramirez@dps.state.nv.us](mailto:ramirez@dps.state.nv.us)
- [kfield@renoairport.com](mailto:kfield@renoairport.com)
- [pretrialservices@washoecourts.us](mailto:pretrialservices@washoecourts.us)
- [pretrialservicesjail@washoecourts.us](mailto:pretrialservicesjail@washoecourts.us)
- [CA\\_CriminalDivision@reno.gov](mailto:CA_CriminalDivision@reno.gov)
- [LegalDefenders@reno.gov](mailto:LegalDefenders@reno.gov)
- [gina@wvbar.org](mailto:gina@wvbar.org)
- [kimberlyf@nvbar.org](mailto:kimberlyf@nvbar.org)
- [landond@reno.gov](mailto:landond@reno.gov)

- Reno/Carson Messenger Service.
- Federal Express or other overnight delivery.
- Inner-office mail following ordinary business practices.
- Personal Delivery.

DATED this 7th day of July, 20 22



Michelle D. Masi