

FILED

NOVEMBER -9 2020
Reno Municipal Court

By: Madm
Deputy Clerk

IN THE MUNICIPAL COURT OF THE CITY OF RENO
COUNTY OF WASHOE, STATE OF NEVADA

IN THE MATTER OF)
The Reno Municipal Court's)
Response to Coronavirus)
Disease (COVID-19))
_____ /

Administrative Order: 2020-03

In adherence to the Reno Municipal Court's COVID 19 protocols issued by Administrative Orders 2020-01 and 2020-02, and due to the recent escalation of positive cases, coupled with emergency measures taken by our local hospitals, access to the Courthouse is hereby closed to all but essential employees, beginning today, **November 9, 2020**.

By this Order, all in person trials currently scheduled will be continued until further notice. Court operations will continue via Zoom. Judges will hear all traffic, bail outs, plea changes, sentencing, and video arraignments, as well as all specialty court proceedings, via Zoom. Matters currently set for today will be reset to ensure that all parties have proper notice. **All other Zoom matters for the remainder of the week will proceed as scheduled.**

Essential Court personnel will continue their duties according to our COVID 19 quarantine rotational schedule, with Team A in the Court four (4) days, and quarantining for ten (10). Team B will appear at the Court for the following four (4) days to continue Court operations and then quarantine for ten (10) days.


ANY EMPLOYEE WHO IS ILL, OR WHO HAS BEEN EXPOSED TO THE COVID-19 VIRUS, MUST REMAIN HOME IN QUARANTINE REGARDLESS OF SICK TIME AVAILABILITY. PROVISIONS WILL BE MADE TO ACCOMMODATE THOSE EMPLOYEES WITH LIMITED SICK TIME.

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All remaining staff are cautioned to refrain from entering the building to ensure the continued protection of those employees who are considered essential.

This Administrative Order will remain in effect until further notice.

DATED this 9th day of November, 2020.



HON. SHELLY T. O'NEILL
Chief Judge
Reno Municipal Court

1 **CERTIFICATE OF SERVICE**

2 Pursuant to NRCP 5(b), I certify that I am an employee of the Reno Municipal Court,
3 Reno, Nevada, and that on this date I served a true and correct copy of the foregoing document,
4 **ADMINISTRATIVE ORDER 2020-03** on the party(ies) set forth below:

5 _____ Placing said document in a sealed envelope placed for collecting and mailing in the
6 United States mail, at Reno, Nevada, postage prepaid, following ordinary business practices.

7 X Electronic mail:

- 8 rmcmanagers@reno.gov
- 9 sotoj@reno.gov
- 10 dbalaam@washoecounty.us
- 11 jtrevino@washoeschools.net
- 12 rflocchini@tmcc.edu
- 13 todd_renwick@police.unr.edu
- 14 lavansino@rsic.org
- 15 rramirez@dps.state.nv.us
- 16 kfield@renoairport.com
- 17 pretrialservices@washoecourts.us
- 18 pretrialservicesjail@washoecourts.us
- 19 CACriminalDivision@reno.gov
- 20 LegalDefenders@reno.gov
- 21 gina@wcbbar.org
- 22 kimberlyf@nvbar.org
- 23 landond@reno.gov

24 _____ Reno/Carson Messenger Service.

25 _____ Federal Express or other overnight delivery.

26 _____ Inner-office mail following ordinary business practices.

27 _____ Personal Delivery.

28 DATED this 9th day of November , 20 20 .

29 
Michelle D. Masi