



FIRST JUDICIAL DISTRICT COURT
CARSON CITY & STOREY COUNTY
STATE OF NEVADA

JAMES T. RUSSELL
District Judge, Department One
885 East Musser Street, Room 3061
Carson City, Nevada 89701
(775) 882-1996
Fax: (775) 887-2272

JAMES E. WILSON, JR.
District Judge, Department Two
885 East Musser Street, Room 3057
Carson City, Nevada 89701
(775) 882-1619
Fax: (775) 887-2296

May 12, 2020

Dear Washoe County Bar Association:

The purpose of this correspondence is to provide you information of how the First Judicial District Court and Carson City Justice/Municipal Courts are responding to the COVID-19 Pandemic. First and foremost, we hope that everyone is healthy and doing well.

Current Operation Plan:

- We will continue to have the Clerk's Offices operate with reduced hours (9:00 a.m. to 2:00 p.m.).

- We encourage the use of GoToMeeting for hearings.

- To appear by GoToMeeting or if you have a question regarding appearances, contact:

First Judicial District Court chamber staff:

Judge James T. Russell, Department One: 775-882-1996

Judge James E. Wilson, Jr. Department Two: 775-882-1619

Justice/Municipal Court Clerk's Office: 775-887-2121, Option 4

Juvenile Court Clerk's Office: 775-887-2038

- We are limiting one family member, per party, for support in the courtroom.

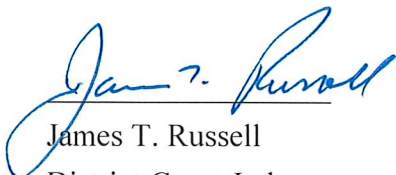
- We will continue to have drop boxes available at the Carson City Courthouse to leave documents. These boxes are picked up daily and monitored by Security staff. We encourage the use of the drop boxes.

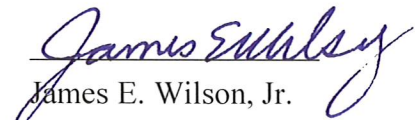
- We are providing disposable masks to the public and ask that you encourage your clients coming to court to wear a face mask or face covering to help reduce costs.


- We have postponed jury trials to safeguard the community through June. We are working on alternative locations and/or process for voir dire proceedings to ensure physical social distancing protocols.
- We are continuing to review and modify heavy court calendars.
- The Courthouse facilities are sanitized twice per day with COVID-19 killing disinfectant and after every court hearing in the courtrooms.

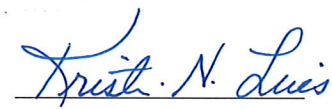
We appreciate your assistance and cooperation. Together we will overcome this menacing pandemic. Stay well.

Sincerely,


James T. Russell
District Court Judge


James E. Wilson, Jr.
District Court Judge


Thomas R. Armstrong
Justice of the Peace
Municipal Court Judge


Kristin N. Luis
Justice of the Peace
Municipal Court Judge