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IN THE JUSTICE COURT OF RENO TOWNSHIP
IN AND FOR THE COUNTY OF WASHOE, STATE OF NEVADA

ADMINISTRATIVE ORDER IN RESPONSE TO CORONAVIRUS
DISEASE (COVID-19) TRANSMISSION

Pursuant to NRS 4.157(c) and JCRRT 21, the Chief Justice of the Peace of Reno Township hereby enters this Administrative Order in response to the State of Emergency declared by Nevada Governor Steve Sisolak on March 12, 2020. The Emergency concerns the presence of Coronavirus Disease (COVID-19) in our community. In order to protect the public from the possible transmission of COVID-19 within the Court, it is necessary to alter normal court operations. This Order is, therefore, intended to reduce the number of attorneys, parties, and witnesses who make in-person appearances in Reno Justice Court and to implement “social distancing” in Court operations.

IT IS HEREBY ORDERED, effective March 18, 2020, Reno Justice Court shall continue to accept all court filings and continue to operate while managing cases within the parameters set forth in this Order:

1. Transportation of all in-custody defendants will be suspended for 30 days unless specifically ordered by the Court.
2. In-custody arraignments, mandatory status conferences, pre-trial conferences and trials will be accommodated telephonically and/or via video conference only. If this is impossible, please contact Reno Justice Court at rjccc@washoecounty.us or 775-325-6500.
3. All non-custodial arraignments (for example, citations and criminal) currently scheduled between March 18, 2020 through April 16, 2020, will be continued for a

1 period of 60 days. Waivers of arraignments using the Court's approved forms will be
2 accepted by email. Citations may be handled by email or telephonically with the
3 Court during this period of time upon request.

- 4 4. In-custody preliminary hearings that have not waived time requirements shall be
5 heard telephonically and/or via video conference. If this is impossible, please contact
6 Reno Justice Court at rjccc@washoecounty.us or 775-325-6500.
- 7 5. Out-of-custody preliminary hearings shall be continued for a period of 30 days.
- 8 6. Defendants arrested on citation offenses and/or warrants subject to release under the
9 current pre-trial procedures will be given a return court date of 60 days.
- 10 7. Out-of-custody trials (citations and criminal) scheduled between March 18, 2020,
11 through April 16, 2020, will be continued for a period of 60 days unless the Defendant
12 has invoked the right to a speedy trial.
- 13 8. All civil proceedings shall be conducted telephonically and/or via video conferencing
14 for a period of at least 30 days.
- 15 9. Out-of-custody post-adjudicatory reviews and orders to show cause shall be
16 continued for 30 days.
- 17 10. In-custody post-adjudicatory reviews and orders to show cause shall be handled
18 telephonically and/or via video conferencing.
- 19 11. Exceptions may be made on a case by case basis upon proper application to the Court
20 in order to facilitate the ends of justice.

21 IT IS FURTHER ORDERED that prior to any scheduled appearance before the Reno
22 Justice Court, parties and/or counsel on all matters shall meet and confer (preferably
23 telephonically or electronically) in order to explore the possibility of settling matters outside of
24 court without requiring parties, witnesses and counsel to make in-person court appearances.
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1 Such discussions shall include the possibility of entering *in absentia* pleas in criminal
2 proceedings and remote appearances by counsel and/or witnesses.

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4 Additionally, the Centers for Disease Control has advised people to take precautions and
5 that the best way to prevent illness is to avoid exposure. As a result, Reno Justice Court
6 Administration is ordered to post a notice at the entrance to the Court facility advising that the
7 following people may not enter the facility:

- 8 1. Persons who in the last 14 days have travelled to a country designated a level 3 travel
9 health notice according to the Centers for Disease Control and Prevention.
- 10 2. Persons who reside or have close contact with someone who has travelled to any
11 foreign country on the level 3 travel notice above within the last 14 days.
- 12 3. Persons who have been asked to self-quarantine by any doctor, hospital or health
13 agency.
- 14 4. Persons who have been diagnosed with the coronavirus or who have had contact in
15 the past 14 days with anyone who has been diagnosed with COVID-19.
- 16 5. Persons with unexplained high fever, cough or shortness of breath.

17 This Order shall be reviewed in at least thirty (30) days and shall remain in effect until
18 modified or rescinded by subsequent order.

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20 DATED this 17 day of March 2020.

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23 _____
24 RYAN SULLIVAN
25 CHIEF JUSTICE OF THE PEACE
26 RENO JUSTICE COURT
DEPARTMENT 3